

## **SUSTAINABILITY POLICY**

Three Dragons is committed to promoting sustainability. Concern for the environment and promoting a broader sustainability agenda are integral to Three Dragons' professional activities and the management of the organisation. We aim to follow and to promote good sustainability practice, to reduce the environmental impacts of all our activities and to help our clients and partners to do the same.

### **Principles**

Our Sustainability Policy is based upon the following principles:

- To comply with, and exceed where practicable, all applicable legislation, regulations and codes of practice;
- To ensure that all team members are fully aware of our Sustainability Policy and are committed to implementing and improving it;
- To minimise the impact on sustainability of all office and transportation activities;
- To ensure subcontractors and business partners are aware of our Sustainability Policy and follow it when working with us;
- To review, regularly report, and to continually strive to improve our sustainability performance.

### **Practical steps**

In order to put these principles into practice we will:

- Walk, cycle and/or use public transport to attend meetings, site visits etc, apart from in exceptional circumstances where the alternatives are impractical and/or cost prohibitive;
- Where the only practical alternative is to fly, we will make use of appropriate offsets;
- Seek to mix face to face and remote meetings: making use of teleconferencing video conferencing and webinars with clients and associates, whilst recognising that an element of face to face contact with clients and partners remains essential to the creation of good working relationships,
- Where meeting location is within our control choose sustainable locations which can be accessed by public transport. Make use of carsharing where this is not possible;
- Reduce the need for our staff to travel by supporting alternative working arrangements, including home working etc, and promote the use of public transport by locating our offices in accessible locations;
- As far as possible arrange for the reuse or recycling of office waste, including paper, computer supplies and redundant equipment;
- Reduce the energy consumption of office equipment by purchasing energy efficient equipment and good housekeeping.

We will monitor the operation of the policy and review the progress we have made each year, to make sure the policy is achieving its aims.